

ASSESSOR QUALIFICATIONS/REQUIREMENTS

Item	Assessor
Definition of Assessor roles: Team member Sole Lead	Assessor who participates as a member of an assessment team. Assessor who performs assessments as the sole representative of the AABB. Assessor who is the leader of a team of assessors.
Responsibilities	<p>All assessors:</p> <ul style="list-style-type: none"> • Abide by time frames set by the accreditation program • Use pre-assessment materials to prepare for assessment • Perform assessment <p>Lead/sole assessor:</p> <ul style="list-style-type: none"> • Serves as the contact person to the facility, if applicable • Prepares the summary report that is left at the facility • Submits the assessment report to National Office • Provides review of corrective/preventive action plan when necessary <p>In addition, the lead assessor:</p> <ul style="list-style-type: none"> • Communicates with team members • Serves as the spokesperson for the team • Coordinates the assessment
Education	<p>Donor, Transfusion assessors - Bachelors degree or equivalent in a related science</p> <p>Cell Therapy assessors (HPC, Cord Blood, Somatic Cell) - Bachelors degree in a biological science</p> <p>Relationship Testing assessors - advanced degree (e.g. PhD or MD) or BA/BS degree in biological science, with experience</p> <p>Perioperative assessors - minimum 2 year degree in related science</p> <p>Immunohematology Reference Laboratory assessors</p> <ul style="list-style-type: none"> - Bachelors degree or equivalent - must meet the requirements of a “technical supervisor” as defined in the current edition of Standards for Immunohematology Reference Laboratories
AABB Membership	Active Individual Member
Experience/ Training	<ul style="list-style-type: none"> • <u>Donor Center, Transfusion Service, and Relationship Testing Assessors</u> <ul style="list-style-type: none"> - Minimum 3 years direct working experience in one or more of the above activities (a portion of which has occurred in the last 3 years). <li style="text-align: center;">OR - Active involvement in a related field that allows individual to keep informed of scientific, technical, and accrediting requirements of the activity. • <u>Immunohematology Reference Laboratory Assessors</u> <ul style="list-style-type: none"> - Minimum 3 years direct working experience in an Immunohematology reference laboratory (a portion of which has occurred in the last 3 years).

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	<p style="text-align: center;">OR</p> <ul style="list-style-type: none"> - Active involvement in a related field that allows individual to keep informed of scientific, technical, and accrediting requirements of the activity (requires review and approval of IRL-APU). <ul style="list-style-type: none"> • <u>Perioperative Assessors</u> <ul style="list-style-type: none"> - Minimum 3 years direct working experience (a portion of which has occurred in the last 3 years). • <u>Cellular Therapy Assessors</u> (HPC, Cord Blood) refer to the table for required cumulative laboratory experience, directly related to HPC or Cord Blood activities, which has occurred in the last 4 years <table border="1" data-bbox="383 627 1500 911" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr style="background-color: #cccccc;"> <th style="padding: 5px;">Direct working experience # procedures /YR</th> <th style="padding: 5px;">Bachelor's Technologist (Yrs.)</th> <th style="padding: 5px;">Doctoral Degree (ex. PhD, MD) (Yrs.)</th> </tr> </thead> <tbody> <tr> <td style="padding: 5px;">≥ 500</td> <td style="padding: 5px;">1</td> <td style="padding: 5px;">1</td> </tr> <tr> <td style="padding: 5px;">499-301</td> <td style="padding: 5px;">2</td> <td style="padding: 5px;">1</td> </tr> <tr> <td style="padding: 5px;">300-201</td> <td style="padding: 5px;">3</td> <td style="padding: 5px;">2</td> </tr> <tr> <td style="padding: 5px;">200-100</td> <td style="padding: 5px;">4</td> <td style="padding: 5px;">2</td> </tr> <tr> <td style="padding: 5px;"><100</td> <td style="padding: 5px;">4</td> <td style="padding: 5px;">3</td> </tr> </tbody> </table> <ul style="list-style-type: none"> • <u>Cellular Therapy Assessors</u> (Somatic Cell) <ul style="list-style-type: none"> - Minimum 2 years direct working experience in a cGMP environment (a portion of which has occurred in the last 4 years), and - Have IND experience, and - Have continuing education in the field in the last year, i.e., specific to that area • <u>All Assessors:</u> <ul style="list-style-type: none"> • Understanding of quality programs, assessments, or other quality practices either through actual experience or training. <li style="text-align: center;">and • Active participation (through either a managerial or technical position) in managing a quality program, performing assessments, or having responsibilities for quality control, process control, or other quality-related practices that include cGMP related functions. <li style="text-align: center;">and • Successful completion of AABB Accreditation Program's New Assessor Training. <li style="text-align: center;">and • Successful completion of assigned trainee assessment by accompanying an approved assessor to assess a facility. 	Direct working experience # procedures /YR	Bachelor's Technologist (Yrs.)	Doctoral Degree (ex. PhD, MD) (Yrs.)	≥ 500	1	1	499-301	2	1	300-201	3	2	200-100	4	2	<100	4	3
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<p>Commitment</p>	<ul style="list-style-type: none"> • Participate in at least 2 facility assessments per year, when requested • Participate in Assessor Continuing Education Program • Abide by Code of Conduct • Abide by Confidentiality Agreement <p>➤ Please note that some assessments may last more than 1 day and may involve travel outside of your local area.</p>																		

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Attributes/Abilities	<ul style="list-style-type: none"> • Knowledgeable in assessed activities • Good verbal/written communication skills • Objective (use only facts) • Professional (fair, report exactly what is found) • Punctual • Positive (judge on basis of effectiveness of a quality system; consider nonconformances as an opportunity for improvement) • Practical (assessment beneficial to facility being assessed) • Prepared <p>When performing as a lead or sole assessor:</p> <ul style="list-style-type: none"> • Demonstrate facilitation skills • Demonstrate organizational skills to accomplish group activities
Continuing Education	<p>Must successfully recertify as an assessor by participating in the Assessor Continuing Education Program.</p>
Competence Requirements	<p>Competence will be assessed by input from the following:</p> <ul style="list-style-type: none"> • Facility feedback on assessment (Post-Assessment Questionnaire) • Validation assessment conducted by AABB • CMS validation results if performed within 60 days of AABB assessment (when available) • Lead/Sole Assessor's Report • Team Assessor's Report • Adherence to timeframes, completeness/clarity of assessment reports <p>Assessors will be evaluated on the following attributes:</p> <ul style="list-style-type: none"> ➤ Represents the AABB with Integrity ➤ Manages facility information in a confidential manner ➤ Communicates effectively with team and facility ➤ Demonstrates knowledge of AABB standards ➤ Relates observations to specific standards ➤ Synthesizes information by asking open ended questions ➤ Applies systems analysis to the assessment process <p>In addition to evaluation from assessment feedback, competence will also include biennial submission of continuing education and attendance at annual meeting assessor day (or AABB Live Learning Center review).</p>